YEARLY STATUS REPORT - 2021-2022

Part A	
Data of the Institution	
1.Name of the Institution	DHRUBA CHAND HALDER COLLEGE
• Name of the Head of the institution	DR. SATYABRATA SAHOO
• Designation	PRINCIPAL
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	0321822250
• Mobile No:	9433487809
• Registered e-mail	dchcollege@yahoo.com
• Alternate e-mail	dr_s_sahoo@yahoo.com
• Address	Dakshin Barasat, South 24 Parganas
• City/Town	Dakshin Barasat
• State/UT	West Bengal
• Pin Code	743372
2.Institutional status	
• Affiliated / Constitution Colleges	Affiliated College
• Type of Institution	Co-education
• Location	Rural

• Financial Status	`UGC 2f and 12(B)`
• Name of the Affiliating University	`Calcutta University`
• Name of the IQAC Coordinator	`Dr. Sovona Ghosh`
• Phone No.	`8981492223`
• Alternate phone No.	`03324180575`
• Mobile	`8981492223`
• IQAC e-mail address	`dchcollege65iqac@gmail.com`
• Alternate e-mail address	`iqac@dchcollege.org`
3.Website address (Web link of the AQAR (Previous Academic Year)	https://www.dchcollege.org/main/AQAR/AQAR-2020-21.pdf
4.Whether Academic Calendar prepared during the year?	`Yes`
• if yes, whether it is uploaded in the Institutional website Web link:	https://www.dchcollege.org/main/downloads/academic-calender/academic-calender-2021-2022.pdf

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B	2.45	2011	08/01/2011	07/01/2016
Cycle 2	B+	2.59	2016	05/11/2016	04/04/2021
Cycle 3	B++	2.92	2023	14/09/2023	13/09/2028

6.Date of Establishment of IQAC	`17/03/2011`

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
N.A.	N.A.	N.A.	N.A.	N.A.

8.Whether composition of IQAC as per latest NAAC guidelines	`Yes`

• Upload latest notification of formation of IQAC	View File

9.No. of IQAC meetings held during the year	**5**
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	**Yes**
• If No, please upload the minutes of the meeting(s) and Action Taken Report	No File Uploaded
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	**No**
• If yes, mention the amount	

11.Significant contributions made by IQAC during the current year (maximum five bullets)

Construction of Language Lab for enhancement of language and communication skills of students.
Bridge courses are offered and initiatives have been taken to 10 days systematic subject orientation class for freshers even if they have studied them at Higher Secondary level.
Making use of the digital platform to publish COLLEGE & DEPARTMENTAL MAGAZINES. The following departments contributed to this endeavour : College Magazine : ALOKITO SHINRI Bengali : magazine ANWESHAN English : magazine CREATION Pol Science : magazine CHANAKYA EBONG Geography : magazine PRAGATI Zoology : magazine BIBARTAN Micro Biology : magazine BREAKTHROUGH
Introduction of blended mode routine wise classes for all semesters on Google Meet platform from 2020 onward during pandemic time.
Student Mentoring system from 2020 (pandemic situation) was streamlined and organized in a structured manner for better guidance to our students.

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Student enrichment	Establishment of Language Lab
Support to students for sports	External coaches have been recruited for football.
Library up gradation	Digitisation of university question papers for the use of students

13.Whether the AQAR was placed before statutory body?	**Yes**

- Name of the statutory body

Name	Date of meeting(s)
GOVERNING BODY	10/01/2024

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2021-22	19/01/2023

15.Multidisciplinary / interdisciplinary

The vision of Dhruba Chand Halder College is to help young minds grow into socially responsible human beings, inculcating moral values, developing qualities of sympathy, compassion and understanding. Thus, the aim to impart "man-making education" lies at the core of the institution's ethos and culture. To translate this thought into reality, the college provides an all-round holistic education, integrating learning and experience, theory and practical aspects of education, and basic senses in today's world. For this, there is an integration of science and humanities, giving the students, the option of combining certain subjects from both the streams, pursuing their dreams. The idea of this multidisciplinary approach, is to allow multiple-entry exit, where students are allowed to take a break in between semesters and complete their courses within 5 years.

They are also encouraged to participate in co-curricular activities like quiz, debates, music and dance, acting, creative writing, to name a few. The option of joining the NSS and the NCC rests with our

students who generally excel in certain areas. Sports and games are also a strong point for our students who are regular players, participating in competitions, winning laurels.

16.Academic bank of credits (ABC):

Academic Bank of Credits (ABC) is a system which digitally stores the academic credits earned from various recognized HEIs so that the degrees from an HEI can be awarded taking into account credits earned.

Since our HEI is an affiliated college of the University of Calcutta, following the concerned University rules, our HEI gives due credits to the transferred students from other HEIs for the successful completion of one or more semesters or part thereof while studying in those HEIs.

17.Skill development:

Traditional learning and Vocational Training are the two aspects in the field of education, which can help students attain their goals in life. At Dhruba Chand Halder College, many of the students are either first generation learners, or are not well equipped with the basic knowledge of many subjects. Since the area is primarily an agricultural belt, students from the agricultural background are not difficult to be found. Keeping the plight of such students in mind, a few courses have been designed for them by the different faculties, which can help them cope up with the challenges thrown to them after college studies. The courses offered, include : Computer Literacy Programmes, Spoken English, Yoga and----. Students can opt for any of these, depending on their prioritization and willingness. Thus, at the end of 3 years in college, they appear confident, smart and ready to face the challenges ahead.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

Teaching at Dhruba Chand Halder College had been based on the traditional class-lecture method for a long period. But the advent of technology in the education sector, opened our eyes to the brave new world, advocating the application of modern gadgets and other technological methods.

In the pre-pandemic days itself, attention had been focused on the use of smart class-rooms, lap-tops and pen-drives, projectors and computer technologies. The pandemic and forced closure of the institution made us shift to the on-line platform, for the benefit of our students. At present, we follow both on-line, as well as off-

line modes to offer meaningful sessions to our students.

Class lectures at this college are delivered both in English and Bengali, keeping in mind, the deficiency of most of the students in comprehending the subject, if taught in the English language only.

A Classical language like Sanskrit, is given due respect by the college authorities, and hence, we offer our students honours courses in Sanskrit, and also,Sanskrit as a general course. The Department of Sanskrit also arranges Spoken Sanskrit course for the students and faculties.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

The HEI is affiliated to the University of Calcutta. The syllabus framing and course end evaluation is conducted by the concerned University.

Though the syllabus does not specify any course outcome(s) for a particular course, it is imperative that the courses do have specific outcome(s) and course end evaluations done by the University evaluate the same.

The HEI, being an affiliated college, does not have the liberty to transform or change any curriculum outcome in any manner.

20.Distance education/online education:

Our HEI has two distance and online education centers: -

1. Netaji Subhas Open University (NSOU), and

2. Rabindra Bharati University - Center for Distance and Online Education (RBU- CDOE)

In NSOU there are some vocational courses offered under its School of Vocational Studies (SVS). The socio-economic background of the area surrounding our HEI demands the commencement of some vocational courses in this HEI. In response to this demand the authority is at present in the process of contemplation and consideration the feasibility of the commencement of the vocational courses offered under NSOU School of Vocational Studies.

Besides, both in RBU – CDOE and NSOU, online download facility of study materials, online video tutorial lectures along with online form fill-up, and online fess payments are available.

Extended Profile

1.Programme

1.1 Number of courses offered by the institution across all programs during the year	**19**

File Description	Documents
Data Template	View File

2.Student

2.1 Number of students during the year	**8122**

File Description	Documents
Data Template	View File

2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	**1982**

File Description	Documents
Data Template	View File

2.3 Number of outgoing/ final year students during the year	**966**

File Description	Documents
Data Template	View File

3.Academic

3.1 Number of full time teachers during the year	**48**

File Description	Documents
Data Template	View File

3.2 Number of Sanctioned posts during the year	**49**

File Description	Documents
Data Template	<u>View File</u>

4.Institution

4.1 Total number of Classrooms and Seminar halls	**25**
4.2 Total expenditure excluding salary during the year (INR in lakhs)	**119.58 lakhs**
4.3 Total number of computers on campus for academic purposes	**91**

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The Academic Sub-Committee of Dhruba Chand Halder College regulates and oversees all the academic activities of the college. It meets before the commencement of classes in each academic session and co-ordinates with members of the Routine Sub-Committee to formulate a Master Routine for the odd and even semesters. The routine, once it gets the approval of the principal, is then displayed in all notice boards of the college, put up in the college website and the android app of DCH College so as to reach all the students of the college.

After the University of Calcutta publishes the Academic Calendar of each session, the college too prepares its own academic calendar. At the departmental level, the professors sit together, plan academic activities of the department and divide the syllabus amongst the faculty members, allotting enough classes to cover each topic thoroughly. Class tests, assignments, interactive sessions, group discussions, textual quizzes are conducted along with tutorials to ensure proper understanding of each topic.

The college aims to constantly evaluate its own progress and learn from previous shortcomings. Feedback analyses of all stakeholders are carried out every year. Students of the final semester participate in the feedback mechanism of the students.

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Academic Calendar

- Dhruba Chand Halder College strictly adheres to the Academic Calendar issued by the University of Calcutta at the beginning of each academic session.

Adoption of CBCS

- The University of Calcutta has introduced Choice Based Credit System (CBCS) for its B.A. and B.Sc. Undergraduate students since 2018-2019 academic session. The CBCS system of B.Com. began in 2017-2018 academic session. Semester system was introduced in each stream along with CBCS system. The college duly abides by the aforementioned rules.

Formative Evaluation

- As per University instructions tutorial classes/ evaluation/practical classes are assigned for each course.
- Students are assigned written projects followed by viva-voice in some departments as part of CIE
- All honours departments of the institution have interactive mentor-mentee groups which allow mentors to devote personal attention to the mentees.

Summative Evaluation

- The college strictly follows the rules and regulations set by University of Calcutta in matters related to regularity of attendance, assignment or project, practical assignments, formative and summative assessment.

- **The summative evaluation is either through a pattern of MCQ or short questions or descriptive answers or viva voice or group discussion as designed by the Board of Studies of CU for different subjects.**
- **Extension lectures/ special lectures with renowned resource persons are arranged from time to time.**

File Description	Documents
Upload relevant supporting documents	[View File](#)
Link for Additional information	**Nil**

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	**B. Any 3 of the above**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	[View File](#)
Any additional information	[View File](#)

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

19

File Description	Documents
Any additional information	**No File Uploaded**
Minutes of relevant Academic Council/ BOS meetings	**No File Uploaded**
Institutional data in prescribed format (Data Template)	[View File](#)

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

24

File Description	Documents
Any additional information	[View File](#)
Brochure or any other document relating to Add on /Certificate programs	[View File](#)
List of Add on /Certificate programs (Data Template)	[View File](#)

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

8122

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

4819

File Description	Documents
Any additional information	**No File Uploaded**
Details of the students enrolled in Subjects related to certificate/Add-on programs	[View File](#)

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

1.3.1 The Institution is an affiliating college that through its co-curricular activities tries to inculcate values and ethics among its

students. It ensures not only effective curriculum delivery but also makes effort to impart a holistic education that goes beyond the curriculum through various activities conducted throughout the year. Through these programmes students imbibe universal, moral and social values, sensitivity towards gender issues and environmental consciousness. Gender & Environment as a part of curriculum is included in subjects like Political Science, Philosophy, Sociology, Psychology and Geography include elements of the issue in their curriculum. There is mandatory Environmental Studies Course included in Ability Enhancement Compulsory Course (AECC-2) in the Semester 2 of the CBCS curriculum.

- Gender sensitization programmes like lectures and seminars.
- Environmental education through projects, field work and Green Audit. Students are also encouraged to participate in different programmes like quiz contests organized by other Institutions for enhancing awareness related to the environment and society.
- Human values promoted through the activities of the NSS. The NSS unit of the college works for illuminating the young minds of the duties and responsibilities of the citizens of this country.
- Community outreach and other social welfare programmes.

File Description	Documents
Any additional information	**No File Uploaded**
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	[View File](#)

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

95%

File Description	Documents
Any additional information	**No File Uploaded**
Programme / Curriculum/ Syllabus of the courses	**No File Uploaded**
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	**No File Uploaded**
MoU's with relevant organizations for these courses, if any	**No File Uploaded**
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

7716

File Description	Documents
Any additional information	**No File Uploaded**
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	**A. All of the above**

File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View File
Any additional information(Upload)	View File

1.4.2 - Feedback process of the Institution may be classified as follows	A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	[View File](#)
URL for feedback report	https://www.dchcollege.org/main/AQAR/feedback-analysis-report-2021-22.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

4411

File Description	Documents
Any additional information	[View File](#)
Institutional data in prescribed format	[View File](#)

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

1702

File Description	Documents
Any additional information	[View File](#)
Number of seats filled against seats reserved (Data Template)	[View File](#)

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The assessment of the learning levels of the students is done by the teachers in the classrooms during lectures and through conducting

class tests, assignments, tutorials, etc; on the basis of which slow and advanced learners are identified. This mechanism helps in assessing the number of advanced learners and slow learners among the students. The class teacher maintains a student profile where students' academic, and socio-economic backgrounds and talents are mentioned. Traditional teaching methods are aided by new technological methods to make learning more effective. Facilities gain by both type of learns are as follows:

Advanced learners:

1. Hands-on assignment in place of small tests.

2. Extended Library Use.

3. Tutoring slow learners.

4. Writing Assignments on more Challenging Topics.

Slow Learners:

1. Remedial teaching.

2. Frequently varying instructional techniques in the classroom itself.

3. Teaching learning skills such as note-taking, outlining, and active listening

4. Mentoring by faculty mentors.

5. Encouraging them to spend more time reading in libraries outside class hours.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
8122	47

File Description	Documents
Any additional information	**No File Uploaded**

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

- **There are 13 well-equipped laboratories including computer laboratory with access to internet connectivity through the LAN and Wi-Fi.**

- **Most of the departments organize academic discussion/ group discussion, Departmental Special Lecture, Faculty Exchange Programme, seminars, NSS, NCC camps.**

- **Field worksare also frequently conducted for students of the Geography, Botany and other science departments.**

- **The Placement Cell conducts career counselling workshops which help students to know about the job opportunities.**

- **Students are encouraged to take part in various academic and non-academic competitions/events to widen their life learning skills.**

- **Activities such as seminars, quizzes, and projects are conducted to stimulate the critical thinking skills of the students. Participation in various cultural festivals develop acceptance of unity in diversity as also working with peer groups.**

- **Add-on courses were introduced.**

- **To enhance creative thinking and writing skills, students are motivated to publish departmental magazines and college annual magazine.**

- **Skill development program such as Yoga is organised.**

File Description	Documents
Upload any additional information	[View File](#)
Link for additional information	**Nil**

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in

maximum of 200 words

- Special lecture on Intellectual Property Rights (IPR) were organised to awareness on legal rights to protect original works, inventions and patents. Learning experiences using ICT tools

- There are 14 ICT-enabled classrooms in the college. ICT enabled classrooms are used by teaching faculty for focused and easy explanation. The teaching faculty can explain instruments, experiments in detail by showing the power point slides which helps students to get better picture/ clarity on their topics. For the purpose of ICT classes teachers use laptops, projectors and pointers. Some of the departments have computers and laptops with Internet facility for the preparation of power point presentation and study materials. Printer and scanners facilities are also provided for the use of teachers and students for academic purposes. Wi-Fi facility is available in each department, class rooms, seminar halls and library.

- Class notes, study materials, assignments prepared by the teachers are uploaded to the college website (Learning management students), its own android app named DCH College which can be downloaded for free from Google Play Store, college website and also in WhatsApp groups.

- E-learning resources, available through INFLIBNET-NLIST (e-ShodhSindhu) are used by the faculty in effective teaching and learning process.

File Description	Documents
Upload any additional information	[View File](#)
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	Nil

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

46

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	**No File Uploaded**
Circulars pertaining to assigning mentors to mentees	**No File Uploaded**
mentor/mentee ratio	**No File Uploaded**

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

47

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	[View File](#)
Any additional information	**No File Uploaded**
List of the faculty members authenticated by the Head of HEI	[View File](#)

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

30

File Description	Documents
Any additional information	**No File Uploaded**
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	[View File](#)

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

563

File Description	Documents
Any additional information	**No File Uploaded**
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	*View File*

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Internal Assessment

• **The ratio of the weightage of marks in the core compulsory subject is 80% for the external examination and 20% for the internal examination as mandated by the affiliating university, University of Calcutta. • Under the Choice-Based Credit System (CBCS) mode, Calcutta University the internal assessment consists of class attendance, end-semester internal test, tutorial, and project work. Question papers of the internal assessments are set by the respective home college faculty as per university guidelines. The faculty members evaluate the answer scripts and the marks are uploaded to the university website through a dedicated examination service portal. • Apart from these, class tests are also conducted additionally by the faculty members in the classroom, which are not mandatory as per the affiliating university guidelines, as a part of continuous evaluation of students' performances to help them focus on their studies. • During the pandemic situation, internal examinations have been conducted using digital platforms as per affiliating university directives. In normal situations, these are conducted offline.**

File Description	Documents
Any additional information	*View File*
Link for additional information	**Nil**

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

TRANSPARENCY

• **To conduct the internal examination in an organized and transparent manner year after year, there is an examination**

committee in our college with faculties included as members based on rotation and expertise. • Students are informed well in advance about the program schedule, syllabi coverage, and question patterns of the internal/external examinations. • Examination hall discipline is strictly maintained whether it is an internal assessment or external assessment.

GRIEVANCE REDRESSAL

• Mistakes and scopes of improvement of the answers in the answer scripts of end-semester internal examinations are discussed in the respective classrooms and if even after that any student has any query about the marks he or she has obtained in those examinations, he or she can discuss with the concerned faculty regarding his or her answers in the answer-scripts till he or she is satisfied with the evaluation and marks awarded.

File Description	Documents
Any additional information	[View File]()
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Teachers of each subject formulate course outcomes of the courses covered under that subject. Then the teachers involved in each programme outline the programme outcome of that programme. All the programme outcomes and course outcomes are uploaded in the college website under the central guidance of Internal Quality Assurance Cell (IQAC) of the college so that students can access it easily even before getting admitted to this college in that concerned programme. An idea of these programme outcomes and course outcomes are also given to the students in the orientation programmes held at the beginning of the academic year/semester. Thus, students get a better understanding of the scope and possibilities of the programme concerned and approach it with a clear objective for higher studies. Also, the Academic Subcommittee of our college convenes formal meetings for each semester after the internal assessment of the semester and the external assessment of the semester. In the meetings after internal assessments, respective HODs discuss the progress of teaching-learning across their departments and after external assessments, HODs thoroughly analyze the examination

results of the students in order to find out the areas where the need of further improvement of teaching-learning are of high priority.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional information	https://www.dchcollege.org/main/co_po.php
Upload COs for all courses (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The level of attainment of Program Outcomes (POs) and Course Outcomes (COs) are measured using two methods - direct method and indirect method. In the direct method, the attainment of COs is calculated based on students' performance in the assessment prescribed by the affiliating university which, under the Choice-Based Credit System (CBCS) mode, is the total score obtained in internal assessment (IA) and external assessment (EA) - where IA includes class attendance, tutorial/project and internal examination and EA consists of end semester theory and/or practical examination. A faculty assesses the performance of each of his/her students through a continuous evaluation process and records these performances as outcomes of the specified course for that student and, at the end of each semester, result analysis of each course is carried out using bar charts and histograms indicating the percentage of students falling in different categories of CGPA obtained. In the indirect method, the attainment score of a PO is calculated based on feedback reports obtained from the students after completion of the program. The questionnaire is composed of two parts – 'feedback on the curriculum' and 'feedback on the teaching faculties', each containing 10 questions having equal weightage.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	**Nil**

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

966

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<u>View File</u>
Upload any additional information	<u>View File</u>
Paste link for the annual report	**Nil**

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<u>https://www.dchcollege.org/main/AQAR/feedback-analysis-report-2021-22.pdf</u>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

220000

File Description	Documents
Any additional information	<u>View File</u>
e-copies of the grant award letters for sponsored research projects /endowments	<u>View File</u>
List of endowments / projects with details of grants(Data Template)	<u>View File</u>

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

03

File Description	Documents
Report of the event	View File
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

10

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

07

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

This College attempts to impart a sense of social responsibility amongst its students. The objective is to createconsciousness amongst students about the prevailing social ills, and environmental issuesthrough awareness programmes and extension activities.

The two NSS Units of this College have extended support through various social works paertaining to its surrounding localities. The society at large is also benefited by these programmes. They also take initiatives to make people aware and directly participate in environmental sustainability through Plantation Programmes. These Units are also active in spreading awareness in issues like AIDs through Seminars/ Webinars.

NCC Units of this College is active in spreading awareness amongst people about the issues likeimportance of cleanliness, water saving, safe driving, environmental sustainability through its various programmes like Swach Bharat Abhiyan, Save Water, Safe Drive Save Life, AntiTobaccoProgrammes. Both NCC and NSS Units of this College has highlighted the importance of Yoga in maintaining a healthy body as well as controlling an individual's mind, body and soul. These initiatives and programmes have benefited the society at large. Seminars are also organized for sensitization on issues like Gender and women emancipation.

Bangali and Sanskrit Department of our College have adopted a nearby school in Jaynagar.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

00

File Description	Documents
Any additional information	**No File Uploaded**
Number of awards for extension activities in last 5 year(Data Template)	**No File Uploaded**
e-copy of the award letters	**No File Uploaded**

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

16

File Description	Documents
Reports of the event organized	[View File](#)
Any additional information	[View File](#)
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	[View File](#)

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in

collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

16

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

11

File Description	Documents
e-copies of linkage related Document	View File
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	View File

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

06

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The college has four separate buildings where classes are held. Central Library is situated in one such building. The college offers 16 undergraduate programmes and 36 undergraduate courses in Science, Commerce and Arts. There are 37 classrooms out of which 6 classrooms have smart class facility and 7 classrooms have projector facilities. There are 13 laboratories. In addition to these, Physics, Chemistry and Geography departments have computer laboratories for their students. Students can download course materials and study modules from the college website. The classrooms, laboratories, seminar rooms, library and auditorium are Wi-Fi enabled. 3 seminar rooms have smart class and acoustic facilities. The college has another Wi-Fi enabled seminar hall of about 4500 square feet with acoustic facility. Each department has its own room provided with a desktop, a printer, and a small departmental library. Most of the departments are provided with a laptop. Desktops with internet facility is provided to students in the college computer lab. There is a medicinal plant garden maintained by Department of Botany. Hostel facility is provided to male students. The college office is well automated with desktops, scanners, printers, one LCD screen, Xerox machines and laptop. The humongous student centric information and the accounting system of the college is managed through a 'Smart College' software. College has 2 Green Generators (32 KVA, 64 KVA) and two Diesel Generators (16 KVA,8KVA) for uninterrupted power supply. A hydraulic lift has been installed in one of the buildings.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The college has a cultural subcommittee which coordinates with the students to organise cultural activities throughout the year. The college organises Annual Cultural Competition where students from all departments participate. There is a cultural platform named

'Madhushruti' created by cultural subcommittee which forms the medium through which various cultural programmes are held. Cultural exchanges take place amongst students of the college and a primary school **"Madhabpur Aboitonik Prathomik Vidyalaya".** During pandemic a digital platform called **'Samonnoy'** was created and cultural activities were held through this platform digitally. Numerous sports activities are organised every year. On the Annual Sports Day, various competitions are held for students, teaching and non-teaching staff. Every year, students of the College achieve notable distinctions in sports and games and many are selected for national and state level tournaments. The Institution has a spacious sports ground to organize group events like football, kho-kho, volleyball, and NCC parade. The college has a gymnasium which is well equipped. The college has been observing the International Yoga Day. There is a water body within the college campus where students who represent college in different aquatic competitions practice and hone their swimming skills.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

15

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

15

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<u>View File</u>

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

70.169

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	[View File](#)

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

In 2021, 'Koha on Cloud' was installed and the library became fully automated. The central library at present subscribes to 6 e-journals of reputed houses. Library has a separate 'Journal Section'. At present 22 scholarly journals on various subjects are being subscribed and journals of previous years are kept arranged in bound volumes for future readings. The Central Library of the college at present has more than 28,500 books. E-resources are available through INFLIBNET-NLIST (e-ShodhSindhu). Library has an Annual Report of the Institution, CDs (available through books) and donated books. Library provides inter library book loan (with SundarbanMahavidyalaya), reference services, reprographic services (on demand against a nominal charge) and book circulation through Koha LMS. Library reading room can easily be accessed by physically challenged users by ramp on one side. Considerable number of braille books and audio books are present in library for visually impaired students. Purified drinking water facility is available in the library building. The library is under CCTV surveillance and has fire extinguishers. Library also regularly measures footfall records of both students and faculty members physically through maintenance of registers.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	B. Any 3 of the above

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

3.14616

File Description	Documents
Any additional information	View File
Audited statements of accounts	**No File Uploaded**
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

30

File Description	Documents
Any additional information	**No File Uploaded**
Details of library usage by teachers and students	**No File Uploaded**

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

College had BSNL Broadband through land line. At present, institution has high speed internet connectivity from GTPLKCBL broadband service provider. College also has an Internet Leased Line service with speed of 10 mbps from Jio Infocom Limited. Internet facility is available in all the departments through LAN. Wi-Fi facility is available in each department, seminar halls, library and in all the classrooms of the Institution. The college has a computer center named "Dhruba Chand Halder College Computer Center" with 19 terminals and a server for use of students. The student admission procedure was fully automated in 2018. The student centric information and the accounting system of the college are managed through 'Smart College' software. The college has installed a data management system where an IBM server (owned by the college) is connected with 14 terminals through LAN network. College has launched its own android app named "DCH College" and college staff and students can access it through unique individual ids. Through this app departments can share study materials, notices and information which benefits both students and teachers. Some classrooms of the college are smart classrooms while few others have projector facilities. Computer Science department has a software laboratory with 17 computers along with internet browsing facility. The entire college campus is under 24X7 CCTV camera surveillance for safety and security.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.3.2 - Number of Computers

101

File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	No File Uploaded

4.3.3 - Bandwidth of internet connection in the Institution	A. ? 50MBPS

File Description	Documents
Upload any additional Information	**No File Uploaded**
Details of available bandwidth of internet connection in the Institution	[View File](#)

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

49.5836

File Description	Documents
Upload any additional information	**No File Uploaded**
Audited statements of accounts.	**No File Uploaded**
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	[View File](#)

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Infrastructure maintenance and development is a continuous process and hence, provisions are made for it in every academic year. There are different committees to monitor the maintenance of the infrastructure and advise the Principal on matters relating to its augmentation. The laboratory assistant looks after various equipments to keep it ready for academic purpose. Whenever any laboratory equipment is out of order then equipment vendors are intimated who does the necessary repair works. AMC exists for the IBM College Server, the Smart College software and water purifiers. The software which manages the college admission is updated as per requirement every year against payment of fees to the vendor. A technical team looks after the computers and its peripherals of the college (academic departments, office and library) to keep it in working condition. Sports equipment are maintained under the supervision of department of physical education. The library staff informs the authorities regarding requirement of any repairs which

is met as early as possible. The basic electrical fittings and furniture of classrooms are checked on a regular basis and necessary repairing is done.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

7515

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

27

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

`C. 2 of the above`

File Description	Documents
Link to institutional website	https://www.dchcollege.org/main/careercounselling.php
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

`706`

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

`706`

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent `A. All of the above`

mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

19

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

159

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

`05`

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

`15`

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Though there is no officially elected Students Union, as elections cannot be conducted as per Government directive, the students in Dhruba Chand Halder College have representation in various decision-making bodies, co-curricular and extra-curricular activities.

Administrative responsibilities

Students have representation in Anti-Ragging Committee and Students' Grievance Redressal Cell. Students actively participate and volunteer in different committees for extra-curricular activities like Sports and Cultural programmes, etc..

The Student Volunteers engage other students of the college to organize Freshers' Welcome, Annual Social and Saraswati Puja, Basantotsav, as well as celebration of important dates like Rabindra Jayanti, Teachers' Day, International Language Day, International Yoga day. They also assist in different programmes like sapling distribution and plantation (Briksha Ropan) during 'Aranya Saptaha', Cultural Competitions, Quiz, Debates, etc. They assist the Sports Committee in organization of Annual Sports, Inter-college Football Tournament.

Engagement in Co-curricular and Extra-curricular activities

Students are engaged in programmes like self-defence workshops, cleanliness drives, health and social awareness drives, blood donation camps, soft skill enhancement workshops, sapling plantation drives.. They also participate in programmes like cleanliness drives, NCC camps, Environment Day rallies

Students are actively involved in social outreach programmes for underprivileged sections of the society to foster the spirit of community responsibility.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.3.3 - **Number of sports and cultural events/competitions in which students of the Institution**

participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

23

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

"SARASWAT", THE ALUMNI ASSOCIATION OF DHRUBA CHAND HALDER COLLEGE

At Dhruba Chand Halder College, a deemed to be registered Alumni Association by the name of SARASWAT, has been formed, whose registration process is underway. However some departments of the college like Bengali, Geography, Political Science, English and Zoology organize Departmental Alumni activities from time to time.

It may be mentioned that many of our Alumni are presently employed as permanent teaching and non-teaching staff of our college and are supporting directly in the development of our college. They forward some specific proposals for better curricular and co-curricular environment which, in turn get implemented.

FUND COLLECTION: Since the Alumni Association is awaiting registration, provision for collection of funds has not yet been initiated.

REGISTRATION: As the first step towards the formation of the College

Alumni Association, the college had organized a Special Re-union for the ex-students of all departments, on 23rd February, 2020, in the college premises. The ex-students present on this occasion, proposed an Executive Committee and selected its members from amongst themselves. It was resolved at this meet that this committee would apply for Government Registration at the earliest and the same has been applied for

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)	E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The vision of the institution is to generate the Real Men and Women and the mission is to educate the citizens and would-be citizen-leaders for our society through our commitment to the transformative power of education in the streams of arts, science and commerces. The dream of the founder was to educate the local people having significant socio-economic stress. That journey is still continuing through providing the facility of education to a huge number of students i.e. in the last five years at an average 3500 new students get admitted every year. Inclusiveness is reflected in this system, at an average of 45% students come from SC category and 24% of OBC category. The Institution generated University toppers (e.g. History, Geography) in the last 5 years reflects the quality of education. Hundreds of students received different Government Scholarship through the college to encourage and facilitate financially backward students to continue their education, mirrored

the social responsibility of the institution. Career counselling
unit of the college arranges different programs to provide job
opportunities to the final year students. Training and events on
cultural activities by cultural committee supports the students to
escalate their self esteem and add value to their social life.
Students are given facilities to practice sports and athletics and
their achievement is evident by their championship at University
level.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File]()

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Case study: Participative management in construction of the Hostel
building: The superintendant of the Baruni Chatrabas, (our Boys'
hostel), reported to the members of the subcommittee that the hostel
building is in a dilapidated state and immediate renovation of this
building is necessary for the safety of the boarders. In the hostel
sub-committee meeting dated 05.02.2017 (Resolution no. 2) it was
resolved that there is an urgent need of construction of a new
hostel building to replace the previous one. It was further resolved
that the matter is to be forwarded to the building sub-committee and
the GB for appropriate action. On the basis of the above resolution
a series of meeting of hostel sub-committee, Finance sub-committee,
college authority with District Engineer of Zila Parishad, South
24-Parganas, West Bengal and of General Body takes till 17.12.2019
(GB resolution number 12). In the GB meeting dated 17.12.2019
(Resolution no. 12) the Principal reported that the South
24-Parganas Zilla Parishad has undertaken the construction of the
hostel building where the tendered amount for this work was Rs.
1,11,23,627.00 and thereafter in the meeting of the building sub-
committee dated 03.04.2020 (Resolution no. 1) the Principal reported
the same.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File]()

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Case study: Development process of Admission procedure in Honours and General course:

Total intake capacity of the college is 4245in 1st Semester. It is in general, a herculean task for the college authority to administer the admission process. For the smooth functioning of the process, the Principal of the college forms an admission sub-committee in a Teachers' Council meeting, after discussions with the teaching community. He then appoints members from amongst the non-teaching staff, to the Admission Committee. Meetings are convened for the processing of the admission in a constructive and transparent manner. First of all, a flyer is created, mentioning the date for commencement of filling of online admission form, mentioning the number of intake capacity of students. After the completion of submission of documents and fee receipt by applicants, the admission committee members, with the help of the whole teaching community, verifies the submitted documents. After the verification process, the first merit list and subsequent merit lists are published on the website. Students take admission in the college, showing their original documents on the said date published in the college website, to the office staff.

File Description	Documents
Strategic Plan and deployment documents on the website	[View File]()
Paste link for additional information	**Nil**
Upload any additional information	[View File]()

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

At the beginning of every academic year, sub-committees like

Academic, Admission, Routine, Laboratory frame the strategic plan for smooth running of the session as shown in the organogram. Curriculum planning and implementation is done by each department according to their infrastructural and faculty facilities. New student orientation programme by the Principal is mandatory on the first day of each session. Regular academic activities, Library orientation, Freshers' welcome, educational tour, cultural programme, special lectures, publication of departmental magazines, sports , farewell , reunion etc are the common events during the session governed by the departments and/or concern committee as per needed. Introduction of Certificate and Add-On courses to equip the students with new skills and to prepare them for job-orientated market. Academic Collaboration with national institutions. Inviting renowned scholars from different parts of India and abroad for giving extension lectures to the students and faculty of the college. Training students towards progression to higher education and placement. Switching over to the blended mode of teaching and learning for future. Maintenance of the globally accessible digital library N-List, already available in the college through UGC grant, in the coming years. Digital version of important text books is available in the college library. Being a state aided institution the appointments and service rules of all employees are determinedby the Government of West Bengal.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	chrome-extension://efaidnbmnnnibpcajpcglclefindmkaj/https://www.dchcollege.org/main/downloads/ssr-criterion/6.2.1-organogram.pdf
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	View File
Screen shots of user interfaces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Teacher's Self Appraisal The College requires that the teachers furnish a daywise and monthwise Annual Performance Appraisal Report (APAR). Further IQAC prepare a appraisal process for teachers for every year based on three parameters. 1. teaching, learning and evaluation related activities, 2. cocurricular, extension and professional development related activities and 3. research and academic contributions. This activity helps to track the involvement of the teacher in both academic and administrative activities. Through these documents, a teacher can showcase his/her continuous professional development (paper presentations, publications, seminars and conferences attended) etc. The Principal of the College approve the reports submitted by the faculty for further advancement of the faculty through Career Advancement Scheme. If there is a scope for improvement on the part of the teacher, they are advised to upgrade themselves.

Appraisal for Non-Teaching Staff Daily attendance records are taken in the attendance register. Regular duties of the permanent staffs are assigned as per their posts and ad-hoc employees were assigned their duties by the head clerk of the office. The performances were monitored by the Principal as and when required. Further for Laboratory based subjects, jobs are allotted to the laboratory attendants at the beginning of the season and the whole process is monitored by the head of the department and other faculty members of the department.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

5

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	**No File Uploaded**

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

20

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	View File
Upload any additional information	**No File Uploaded**
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

IQAC arranged teachers' appraisal system in three categories as mentioned the career advancement scheme.

Teacher's Self Appraisal The College requires that the teachers furnish a daywise and monthwise Annual Performance Appraisal Report (APAR). Further IQAC prepare a appraisal process for teachers for every year based on three parameters. 1. teaching, learning and evaluation related activities, 2. cocurricular, extension and professional development related activities and 3. research and academic contributions. This activity helps to track the involvement of the teacher in both academic and administrative activities. Through these documents, a teacher can showcase his/her continuous professional development (paper presentations, publications, seminars and conferences attended) etc. The Principal of the College approve the reports submitted by the faculty for further advancement of the faculty through Career Advancement Scheme. If there is a scope for improvement on the part of the teacher, they are advised to upgrade themselves

Appraisal for Non-Teaching Staff Daily attendance records are taken in the attendance register. Regular duties of the permanent staffs are assigned as per their posts and ad-hoc employees were assigned

their duties by the head clerk of the office. The performances were monitored by the Principal as and when required. Further for Laboratory based subjects, jobs are allotted to the laboratory attendants at the beginning of the season and the whole process is monitored by the head of the department and other faculty members of the department.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	<u>View File</u>

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Since we are a college aided by the Government of West Bengal, its Audit Department sends their appointed Government Auditor annually, for the external financial audit. The Budget of the institution is prepared annually and presented to the Principal. Communication and Follow up of Audit Objections – As and when the External Auditor observes /detects a mistake while auditing the records, he informs the Accountant, the Principal and the Bursar of the College. Objections /queries. The auditor specifies the control issues i.e. he comments on points where the controls are required. On receiving information of audit objections / queries, immediate actions are initiated to avoid repetition of the objection. The follow up action is taken then.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	<u>View File</u>

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Mobilization of funds by an institution is essential to its progress and development. It is a process, which looks into all kinds of resources available and tries to make the best use of these, in any field that is of importance to the college. In real terms, it means expansion of relations with the Resource providers, the skills, knowledge and capacity for proper use of resources. It is not always dependent on the externalfinancial grants, but it is also extended to the fields of knowledge and other grants in kind. The main steps in the resource-mobilization strategy are: Submitting proposals to a typical donor agency UGC/University. Approaching the local MLA for financial aid. Collecting books, gifts of books as resources in kind from donors. Miscellaneous Income out of selling scrap of news papers, magazines, selling fish of the college pond and coconuts from the trees inside the college campus. Funds are also generated from the two Distance Education Centres in the college: Netaji Subhash Open University and Rabindra Bharati University.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The main focus of the IQAC was to bring out the dormant brilliance implanted in our students. Most of them come from the rural area with economically and socially challenging situation where they got very little opportunity to flourish their intelligence. The challenge is to grow the institution in terms of development of

these downtrodden students, facilitate the growth of faculties and non-teaching staff members, enhancing academic and administrative capacity keeping an eye on huge number of admitted students and a holistic approach to reach a destination of potential of excellence.

Two new classrooms built in last 5 years with capacity of accommodating 300 students No. of Smart class facility: 6 No. of Classroom having projector facility: 7 No. of Laboratories: 13 Computer Laboratories: Dept. of Physics (14 computers), Dept. of Chemistry (6 computers), Dept. of Geography (10 computers) and Dept. of Computer Sc. (18 computers), Computer Centre (10 computers), Language Laboratory (10 computers) No. of Seminar halls with acoustics facility: 3 Auditorium (4500 sq ft) with acoustics facility: 1 Green Generators: 32 KVA ,64 KVA (1) CCTV cameras: 24 Drinking water cooler: 3 Water Purifier: 9 Air Conditioner: 16 Ramp for Physically disabled persons: 2 Lift: 1

Installation of OPAC-Koha on Cloud in 2021 so that Students can search the library collection from anywhere at any time.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The college aims to constantly evaluate its own progress and learn from previous shortcomings. Feedback analysis of all stakeholders are carried out every year. Students of the final semester participate in the feedback mechanism of the students. Having studied in this institution for three years, they are one of the best evaluators of the department and the college at large. Hence, their valuable feedbacks are noted down. The feedback of all the stakeholders is then analyzed and their suggestions are implemented after proper discussion in meetings.

THRUST AREAS IN THE FEEDBA CK OBTAIN ED BY STUD ENTS IN 2021-22 * A section of students felt that some extra topics required for pG entrance examinations could be incorporated in the class-lectures for their conven ience. 'i' some students' complaint regarding the organization of fierd trips were noted by the Committee. * The time

required for the completion of syllabi was inadequate. ACTtoN TAKEN R EPORT {. lt was resolved that the feasibility of the issue would be placed and discussed at a meeting with the Heads of all Departments. t The practice of organizing field trips had been stalled because of the pandemic. lt was resolved that this would be initiated again, in the next academic sess io n. * The time frame relating to sylabus compretion wourd be reconsidered.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	B. Any 3 of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

At DCH College, the need for maintaining women's safety and security is of utmost priority & every year certain measures are taken to ensure the same. The following measures were taken in this session

as well:

- An Orientation Programme is organized for students each year, wherein the roles of the Gender Sensitization Sub-Committee, the Anti-ragging Sub-Committee and the Internal Complaints Committee are explained to students.
- Ordinance XV-D- Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013 (Ministry of Law and Justice) is prominently displayed on the College website.
- The GSSC organized gender sensitization programmes, seminars and talks to focus on gender issues
- In the field of education, the institution upholds the idea of gender equity, by ensuring that all students, irrespective of gender, have equal access to learning.
- There are separate common rooms for the girl students, teaching, non-teaching lady staffs
- Assistance provided to secure WB Government Scholarship KANYASHRI
- Facilities provided to girl students include installation of adequate CCTV cameras inside the campus, sanitary Pad Vending Machine in the Girls' common room, separate clean toilets for girls.
- Entry into college is permitted only on producing valid identity cards.

File Description	Documents
Annual gender sensitization action plan	ANNUAL GENDER SENSITIZATION ACTION PLAN (2021-2022): Being a co-educational institute where thousands of women and men come everyday for teaching and learning, the need for maintaining safety and security and keeping the ambience free from all encumbrances is felt by the stake-holders at every step. Hence, utmost care is taken in the campus so that the College remains an abode of peace and discipline. It has been decided that various programmes related to Gender Sensitization would be organized on the virtual platform and offline also that will enable, especially the students, to open up their minds and discuss issues related to their everyday life. Other than relevant talks by eminent personalities,

	students would be encouraged to participate in interactive sessions as well. Since human health is a matter of grave concern in today's world, the Gender Senstization Committee has found it necessary to focus on preventive measures that could be adopted in the institution.
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	SPECIAL FACILITIES FOR WOMEN :• Some of the basic needs of our girl-students, women faculties and lady employees of the non-teaching staff are provided for, in this institution. • Safety and security are of utmost concern for the authorities and steps are taken to ensure that no untoward incident takes place in the campus. • Separate common rooms are provided for the girl students and the teaching, non-teaching lady staff, so that they can rest adequately when they desire. They are kept out of bounds for male teachers and non-teaching staff. • CCTV cameras have been installed at the main gates and in the most sensitive areas. Entry into College is permitted on producing valid identity cards. • Separate toilets are available for male staff and male visitors. • Counselling is an integral part of the College.

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	A. 4 or All of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Solid waste management: Solid waste in the campus is divided into bio-degradable and non-bio-degradable waste, collected in differently marked containers for disposal. The animal waste from the Zoology laboratory is collected in a pit, covered with salt and sprayed with bleaching powder every 15 days. Trash plant sources and leaves, are collected in a bin set up in one corner in the Library Building, where the leaf litter compost is recycled and used for gardening. Recyclable materials like paper plates and cups, cardboard boxes, rubber or plastic materials are stored in the designated places and sold off to vendors from time to time.

Liquid waste management: The College has a common sewage treatment plant that removes pathogenic micro-organisms, suspended particles, and bio-degradable organic substances. The collected liquids are dispersed throughout the subsoil. Chemical waste management: Chemical waste is collected in a cemented pit having an opening above, for the evaporation of water and other volatile solvent. E-waste management: In our college, the most common e-waste includes broken computer monitors, CPU s, CD s, bulbs, lamps, key boards etc. These are collected in designated boxes and handed over to concerned authorities.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	Geotagged Pictures of the facility are uploaded in below file
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: 1. Restricted entry of automobiles 2. Use of Bicycles/ Battery powered vehicles 3. Pedestrian Friendly pathways 4. Ban on use of Plastic 5. landscaping with trees and plants	A. Any 4 or All of the above

File Description	Documents
Geo tagged photos / videos of the facilities	[View File](#)
Any other relevant documents	[View File](#)

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	A. Any 4 or all of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	[View File](#)
Certification by the auditing agency	[View File](#)
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-	A. Any 4 or all of the above

reading software, mechanized equipment   5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen   reading

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The institution strongly believes in providing a tolerant, harmonious and inclusive environment to all. This is in keeping with the mission and vision of the institution. Students from diverse sections (minority groups, S.C and S.T, O.B.C, as well as general categories), communities and localities study here. An all-inclusive education is provided here to integrate them into the larger fabric of society. The following initiatives are taken up by the institution to foster an inclusive environment:

- **To promote inclusivity, the College offers fee concessions and secures scholarships for economically marginalized students, especially girl-students.**
- **To promote inter-cultural awareness, NSS and NCC commemorate special occasions by reaching out to the locality.**
- **Courses are also offered in languages like Esperanto, English, Sanskrit.**
- **Students are regularly reminded of the need to practice religious tolerance and treat everyone with respect irrespective of their religion.**
- **Celebration and Observance of Festivals and Commemorative Days to foster the spirit of oneness (for example, celebration of Independence Day, Republic Day, college Foundation Day on 23rd August, Rabindranath Tagore's birth anniversary).**
- **Annual Cultural competitions (comprising of play-reading, extempore speech, debate, quiz, vocal music, dance and**

recitation), Annual Cultural Programme of the Students' Union where students actively participate.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	**No File Uploaded**

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The institution has profound respect for the Constitution of the Nation. In every academic session, various initiatives are taken by the institution to create awareness regarding constitutional obligations. The initiatives taken are-

- **Every year the principal delivers an Orientation Lecture to the new batch of students to make them aware of the core values of the Institution**
- **The students are taught to obey the law of the land and respect symbols of national unity like National Flag and National Anthem.**
- **The College Website displays a Handbook of Values for the students and employees**
- **The students of the College are also encouraged to participate in the Youth Parliament Programme conducted by the Department of Parliamentary Affairs, Government of West Bengal.**
- **Students participate in Traffic safety week programme, Ban-Mahotsav, Swach Bharat Abhijaan and student volunteers are sent to the Gangasagar Mela.**
- **Inter-departmental lectures are organised by the faculties from the Department of Political Science, on sections from the Indian Constitution.**
- **After the super-cyclone AMPHAN, our students and faculties formed a group, Chatrobandhu, to reach out to the distressed people**
- **During the pandemic, our faculties used the digital platform to raise consciousness about the COVID protocol and to prevent depression and alienation.**

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	[View File](#)
Any other relevant information	**No File Uploaded**

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized	**D. Any 1 of the above**

File Description	Documents
Code of ethics policy document	[View File](#)
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

- **The College celebrated Independence Day on Campus on 15th August 2021 students hoisting flags and garlanding our great freedom fighters.**
- **The College observed its Foundation Day on 23rd August 2021, to pay respect and tribute to its founder Dr. Dhruba Chand Halder, by organizing a commemorative lecture.**
- **The college also celebrated Republic Day with our students, faculty members, and the Principal of the College. The National flag was hoisted and the National anthem was sung by all the faculty members and students present there.**
- **Dhruba Chand Halder College also celebrated Rabindra Jayanti, the birth anniversary of Rabindranath Tagore on 9th May,2022.**

- The college, to raise awareness about the physical, mental, and spiritual well-being of humanity observed the International Yoga Day on 21 June 2022.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	[View File](#)
Geo tagged photographs of some of the events	[View File](#)
Any other relevant information	[View File](#)

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practice 1

1. Title of the Practice: MIND MATTERS
2. Objective of the Practice: Teachers decided to look after the mental wellbeing of the parents as well as students by providing counsel and meaningful advice.
3. The Practice:

- mentors look for any signs of frustration, depression and provide counsel
- student referred to expert, if needed
- Parent-teachers' meeting arranged
- Parents counseled as and when needed

4. Problems Encountered: Initial difficulty in convincing students to open up about mental health

5. Evidence of success: The practice has helped many of our students put marriage on the hold, improve parent-child relationship. Best Practice 2

1. Title of the Practice: NATURE CONSERVATION AND SUSTAINABLE DEVELOPMENT.
2. Objective of the Practice: Many measures adopted to conserve Mother Nature and promote sustainable development.
3. The Context: Problem of cyclone and depletion of fresh ground water reserve.
4. The Practice:

- Digging of small ditches, ponds
- Awareness rallies, posters
- Making resilient embankments
- Making composts for the soil.
- Manufacturing 'gulal' from plants and leaves
- Idea put to practice-preserving natural water, making embankments, making herbal gulal.

  Problems Encountered: Initial difficulty in creating consciousness about the dangers of overusing natural resources.

  Evidence of success:

- Idea put to practice-preserving natural water, making embankments, making herbal gulal

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	View File

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Majority of our students reside in the rural areas of South 24 Parganas.This institution has committed itself to the promotion of games and sports in the college. The open playground in the college provides ample space for practising games like football, cricket, kho-kho, kabaddi. Annual sports events for students, faculties and non-teaching staff draw huge crowds and appreciation. The College offers concessions in college fees to talented sportsperson. The Department of Physical Education offers a full-fledged general course in Physical Education as a subject of study, approved by Calcutta University. Dresses and uniforms are given to the students of this department free of cost by the College. The students of the college participate in different competitions and we have State, National Level Players. The College also runs a multi-gym. In addition, the1-Bengal Battalion Unit of NCC in our college has been running successfully for the last decade. Many of our cadets are absorbed by the Central Forces and other Security units set up by the Central and State governments.Female studentsparticipate in Kho-Kho, Kadaddi, Table Tennis, Athletics and Carom.A Football Coach, appointed by the college, trains our football team .Department of

Physical Education provides coaching to Kho-Kho, Kabaddi and Athletics Team.

File Description	Documents
Appropriate web in the Institutional website	[View File](#)
Any other relevant information	**No File Uploaded**

7.3.2 - Plan of action for the next academic year

1. Providing technical training to the office staff.

2. Identifying weak learners and providing academic support to them.

3. Organizing academic seminars and lecture sessions for teachers and students.

4. Focus on a greater number of academic publications.

5. Introduction of various units for the students to enable them to pursue their interests other than academics.

6. Introduction of mushroom cultivation inside the college campus for hands-on training to our students and subsequent commercial production also.

7. Establishment of Biofertilizer unit inside the college campus for hands-on training to our students and commercial production subsequently.

8. Establishment of Honey processing unit inside the college campus for hands-on training to our students and commercial production subsequently.